



# 5 STAGE PLAN FOR RETURN TO THE OFFICE

This plan is subject to change based on guidance from city and state health agencies.

*\*We will adhere to PNC and government agencies' recommendations of wearing facial masks.*

	<b>STAGE 1</b> MARCH 16 - MAY 17	<b>STAGE 2</b> MAY 18 - JUNE 14	<b>STAGE 3</b> JUNE 15 - JULY 5	<b>STAGE 4</b> JULY 6 - TBD	<b>STAGE 5</b> TBD
<b>OFFICE ACCESS</b>	Closed; WFH	Limited – for resource needs only; WFH	2 Groups; 2 Days in Office per group & WFH	Full-Staff Voluntary	Open Access
<b>EMPLOYEE FACIAL COVERINGS</b>	N/A	Strongly Recommended*	Strongly Recommended*	Required	Optional
<b>SOCIAL DISTANCING</b>	N/A	6 feet	6 feet	6 feet	TBD
<b>COMMON/SHARED EMPLOYEE SPACES</b>	Closed	Social Distancing	Social Distancing	Social Distancing	TBD
<b>INTERNAL BUSINESS MEETINGS</b>	Virtual	Virtual	Virtual/Social Distancing	In-Person with Social Distancing; Virtual	In-Person/Virtual
<b>EXTERNAL BUSINESS MEETINGS</b>	Virtual	Virtual	Virtual	In-Person with Social Distancing; Virtual	In-Person/Virtual
<b>CONTRACTOR</b>	No Access	No Access	No Access	Limited Access	Normal Access
<b>CONTRACTOR FACE COVERINGS</b>	N/A	N/A	N/A	Required	Optional
<b>GUESTS</b>	No Access	No Access	No Access	Limited Access - Reserved Conference Rooms Only	Guests Welcome
<b>GUEST FACIAL COVERINGS</b>	N/A	N/A	N/A	Required	Optional