



2022 Corporate Challenge Team Captain Schedule & Key Deadlines



| ITEM | REQUIRED | DUE DATE | NOTES | DONE |
|---|----------|--------------|--|--------------------------|
| Send Save-the-Date to Team Members | | May | Email CorporateChallenge@IndianaSportsCorp.org to request team recruitment posters | <input type="checkbox"/> |
| Schedule Versiti Blood Center of Indiana blood drive | | June | Call (317) 916-5150 to schedule a blood drive. Drive must be between June 1 and August 12. | <input type="checkbox"/> |
| Volunteer Registration Opens | | June | Earn points for volunteering | <input type="checkbox"/> |
| Team Captain Symposium Webinar | X | June | Hear from experienced team captains on best practices | <input type="checkbox"/> |
| Order Team T-Shirt | | June | Design and order your team t-shirt. Creating an event-specific shirt isn't required, but you must have matching team shirts for the Main Event. | <input type="checkbox"/> |
| Host Internal Corporate Challenge Call-Out Meeting | | June | Indiana Sports Corp can give a virtual Corporate Challenge presentation for your team. To schedule, email CorporateChallenge@IndianaSportsCorp.org . | <input type="checkbox"/> |
| Fundraise for Community and Compassion Events | | July | https://membership.indianasportscorp.org/corp-challenge-inspiring-spts | <input type="checkbox"/> |
| "CEO Selfie" Save-the-Date | | July | Snap a photo of a "C" level executive at the event on August 19 and 20 | <input type="checkbox"/> |
| Team Member Recruitment- In-person, movement challenge and webinars | | July | All participants must register via your Team Management Page | <input type="checkbox"/> |
| Event Confirmation | X | 5-Aug | Online submission / only events listed require confirmation | <input type="checkbox"/> |
| Team Roster | X | 5-Aug | Are all your team members signed up? Everyone needs to sign the electronic waiver! | <input type="checkbox"/> |
| Movement Challenge | | 8-Aug-18-Aug | Compete in the Movement Challenge to earn points. | |
| Final Team Captain's Meeting | X | 10-Aug | Virtual | <input type="checkbox"/> |
| Golden Hanger Award Submission Due | | 12-Aug | CorporateChallenge@IndianaSportsCorp.org | <input type="checkbox"/> |
| Team Entry/Sponsor Payment | X | 12-Aug | Event Payment due if not already paid. | <input type="checkbox"/> |
| Team Packet Pick Up (option 1 @ ISC) | X | 16-Aug | Indiana Sports Corp Office - choose one (this is separate from Cycling Bib Pick-up) PNC Center, 115 W. Washington Street, Suite 1400, South Tower, Indianapolis, IN 46204 | <input type="checkbox"/> |
| Inspiring Sports Donations Due | | 19-Aug | Donate Here | <input type="checkbox"/> |
| Cycling Time Trials | X | 19-Aug | Indianapolis Motor Speedway (Cyclists will pick up bibs on-site) | <input type="checkbox"/> |
| Volunteer Registration Deadline | | 19-Aug | Earn Points to Volunteer (Must include company name) | <input type="checkbox"/> |
| Team Headquarters Set-Up | | 19-Aug | Indianapolis Motor Speedway | <input type="checkbox"/> |
| Friends & Family Participatory Events Waiver | X | 20-Aug | https://forms.office.com/r/e8jcSGte8b | <input type="checkbox"/> |
| Main Event Weekend | X | 20-Aug | Indianapolis Motor Speedway | <input type="checkbox"/> |
| Scoring Disputes | | 23-Aug | Send any disputes to CorporateChallenge@IndianaSportsCorp.org | <input type="checkbox"/> |
| Post Event Awards Reception | | 31-Aug | Omni Severin Hotel *Date is Tentative* | <input type="checkbox"/> |